



University of Saint Mary Online Processing Center  
4500 Cherry Creek Drive South Suite 350, Denver, CO  
80246 Website: [www.online.stmary.edu](http://www.online.stmary.edu)

**APPLICATION FOR GRADUATE ADMISSION:  
MASTER OF SCIENCE IN NURSING**

Students who are alumni of the University of Saint Mary and have graduated with a Bachelor of Science in Nursing degree may submit the following application for consideration for the MSN program:

1. Verification of current unrestricted RN licensure in the United States (completed by the University).
2. Successful completion, grade of C or better, in the following courses: statistics, undergraduate nursing research and nursing health assessment.
3. Undergraduate GPA of 2.75 on a 4.0 scale either cumulatively or for the last 60 credit hours of semester work or Graduate Record Exam (GRE) score.
4. Official transcripts for any additional schools attended since graduating from University of Saint Mary.
5. Application to University of Saint Mary and payment of applicable fees.
6. A 300-500 word statement outlining your personal and professional goals and your motivation for earning an online MSN (2-3 pages double space, 12 point font and 1 inch margins).
7. Contact information for one reference who can attest to your skills and abilities.

**\*\*\*This mini-application is valid for ten (10) years from a student's graduation date from the University of Saint Mary; all USM nursing alumni are encouraged to utilize this in place of the traditional application. Alumni with a graduation date exceeding 10 years prior to MSN application date will be required to submit the full MSN application package.\*\*\***

Achievement of minimum requirements does not guarantee admission. All application data are considered.

**Students will also be responsible to maintain current AHA healthcare provider CPR, liability insurance of at least \$1,000,000 per single incident and \$3,000,000 per aggregate, and health insurance.**

**While not required for initial acceptance, if accepted into the MSN program, each student will be held responsible for meeting the immunization requirements for the facility in which clinical/practicum hours will be attended.**

### **Progression and Graduation**

1. Maintain cumulative GPA of 3.0 on a 4.0 scale. One course grade of C is allowed as long as cumulative GPA does not fall below 3.0. There is a University policy of no Ds for graduate level courses. A course grade of F or a second C will result in dismissal from the program.
2. Complete program within five (5) years although continuous enrollment is not required. A leave of absence may be requested for extenuating circumstances. An extended lapse in enrollment may necessitate reapplication to the program. If readmitted, student is subject to curriculum and policies current at time of readmission.
3. Fulfill all graduation requirements

### ***Transfer Credit***

Admitted graduate degree-seeking students can transfer in applicable courses that will be reviewed by the registrar. Only classes with a "C" or higher will be eligible. Students may be asked to submit a course syllabus and a course description to determine transfer eligibility of some courses.

### **Tuition and Fees**

Tuition and fees are based on the current catalog available online at [www.stmary.edu](http://www.stmary.edu). Tuition and fees are subject to change.



**Section 3: Enrollment**

Anticipated Date of Entrance: \_\_\_\_\_ (mm/yyyy)

Specialization:  Nurse Education

Nurse Administration

Enrollment Status:  Full Time  Part Time

Will you be requesting Financial Aid?  Yes  No

Are you receiving Veteran's benefits?  Yes  No

**Section 4: Military Information** (Please skip if not applicable)

Military Status:  Veteran  Non-Veteran

Military Branch:

Military Service Dates:

If Active Duty, will you be using Tuition Assistance?  Yes  No

If a Veteran, will you be using VA education or vocational rehabilitation benefits? Check Below:

- CH30 Montgomery GI Bill
- CH31 Vocational Rehabilitation and Employment Services
- CH32 Veterans' Educational Assistance Program
- CH33 Post-9/11 GI Bill
- CH33 Post-9/11 GI Bill Transfer of Eligibility
- CH35 Dependents' Education Assistance Program
- CH1606 Montgomery GI Bill – Selected Reserve
- CH1607 Reserve Education Assistance Program
- Other:

**Section 5: Reference Information**

Please list the name, address, phone number and email address of one person (not a relative) who can provide information about you.

Name:

Address:

Phone Number:

Email:

How do you know this person:

**Section 6: Academic History**

If you have attended any **additional** colleges, professional schools, and/or credit-granting courses since graduating from University of Saint Mary, please list them below. If a degree is pending, indicate the date on which the degree will be awarded.

What is the highest degree you've earned?  Bachelor's  Master's  Doctorate  Other

Name of school	city, state and zip	from (mm/yyyy)		to (mm/yyyy)		degree	date (mm/yyyy)		GPA

**Certification:** I understand that withholding information on this application or giving false information may make me ineligible for admission to the University of Saint Mary or subject to dismissal. I have read this application and certify that the statements I have made are correct and complete.

Checking this box and typing my name below will serve as my electronic signature.

\_\_\_\_\_

**Student Signature**

\_\_\_\_\_

**Date**